



Arizona Department of Agriculture

Office of Pest Management

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(602) 255-3664 FAX (602) 542-0466
www.azda.gov

Certification Examination Procedure

1. Submit Certified Applicator (CA) or Certified Qualified Applicator (QA) Application and Application Fees. The Director may approve the application, deny the application (citing legal grounds for denial), or request additional information.
2. Upon approval, the applicant will receive a letter indicating the approval date and expiration date of their application as well as the examination categories in which they were approved.
3. The applicant may then contact Metro Institute (the exam facilitator) at 602-452-2900 or 877-533-2900 to schedule any or all exams they have been approved for. Exams may be scheduled online at <http://www.metrosignup.com/signup/index.asp>
4. Currently exam fees are \$55.00 per exam, which can be paid by Cash, Check, Visa, MasterCard or American Express. Mail (or bring for walk-in appointments) check payments to Metro Institute, 331 N First Ave, Ste 100, Phoenix, AZ 85003. Please do not mail cash.
5. If, for any reason, you cannot make your exam appointment, you may reschedule at no charge with 24 hours notice.
6. Don't forget: You must bring your picture ID to the testing site.

Statewide Testing Sites:

Phoenix – Metro Institute Testing Center – 331 N. First Ave, Ste. 100
Glendale – Metro Institute Testing Center – 6677 W. Thunderbird, Bldg F, Ste. 103
Tucson – Pima Community College Testing Center – 2202 W. Anklam, C-141
Flagstaff – Coconino Community College – 3000 N Fourth Street, Room B22
Prescott – Yavapai College – 1100 E. Sheldon St., Bldg 1, Room 225
Kingman – U of A Cooperative Extension Center – 101 E. Beale St., Ste. A
Yuma – U of A Cooperative Extension Center – 2200 W. 28th St., Ste. 102